



## ASSISTANT FINANCE MANAGER

BRED Bank Solomon seeks application from a qualified, result oriented, competent and highly enthusiastic individual to work with us for the position of **ASSISTANT FINANCE MANAGER**.

This position shall report directly to the **FINANCE MANAGER**.

**BRED Bank is an International bank based in Paris (France). BRED Bank is a vibrant bank who has a growth strategy, we are keen to employ highly motivated staff who are open minded with good work ethics.**

### Key Tasks:

- Ensuring the consistency, timely, and accuracy of the financial reports to the regulator, to BRED HQ and for internal use.
- Ensuring the relationships with the financial auditors, following the recommendations implementation, and ensuring the yearly financial statements validation.
- Performing the quarterly consolidation, complying with BRED Group procedures, and all financial reports expected.
- Planning and performing BRED Bank's annual budget, medium-term financial targets, and financial forecasting according to the Bank's policy.
- Also, ensuring that the internal control structure is robust with adequate reporting systems in place to identify, report, and correct all operational breaks in a rapid and effective manner throughout the network.

### Preferred Qualification/Experience/Knowledge and Skills:

- At least a Bachelor Degree in Accounting, Business Administration or related field from a credible and prominent academic Institution.
- Minimum of 5 years in a Finance role with first hand experience of data analysis, budgeting and forecasting.
- Thorough practical understanding of management accounting principles and techniques.
- Solid knowledge in GAAP and local regulations.
- Working knowledge of MS office especially excel.
- Sound financial and statistics analytical skills - able to extract data, analyses and provide an informative report.
- Fast learner - demonstrate the capability to be a quick learner and show willingness to learn and grow.
- Multi-skill - has multiple skills in dealing with different functions and responsibilities, is organised and can prioritise tasks.
- People skills - strong teamworm skills, has the patience to deal with various issues simultaneously, demonstrate effective inter-personal skills and can keep information in strict confidence.
- Excellent Communication Skills - speaks and writes clear and concise instructions. Has a proficiency in drafting.
- Must be fully vaccinated for Covid-19.

### How to apply:

The candidates having requisite qualifications, experience and related professional knowledge and skills may apply by sending in your Cover Letter, Certificates and Curriculum Vitae (CV).

Send your applications addressed to:

**Human Resource Department  
BRED Bank Solomon  
P. O. Box 1639  
Honiara.**

or by email; [hr@bred.sb](mailto:hr@bred.sb)

Only shortlisted candidates will be contacted.

**The Bank reserves the right to select/reject any applicant without assigning any reason (s) at any stage.**