



# VACANCY

## ASSISTANT FINANCE MANAGER

BRED BANK Solomon seeks application from a qualified experienced, result oriented, competent and highly enthusiastic individual to work with us for the position of **ASSISTANT FINANCE MANAGER**. This position shall report directly to the **FINANCE MANAGER**.

**BRED Bank is an international bank based in Paris (France). BRED Bank is a vibrant bank who has a growth strategy, we are keen to employ highly motivated staff who are open minded but with good work ethics.**

### Key Tasks:

- Ensuring the consistency, timely and accuracy of the financial reports to the regulator, to BRED HQ and for internal use.
- Ensuring the relationships with the financial auditors, following the recommendations implementation, and ensuring the yearly financial statements validation.
- Performing the quarterly consolidation, complying with BRED Group procedures, and all financial reports expected.
- Planning and performing Bred Bank's annual budget, medium-term financial targets, and financial forecasting according to the Bank's policy.
- Also, ensuring that the internal control structure is robust with adequate reporting systems in place to identify, report, and correct all operational breaks in a rapid and effective manner throughout the network.

### Preferred Qualification/Experience/Knowledge and Skills:

- At least a Bachelor Degree in Accounting, Business Administration or related field from a credible and prominent academic Institution.
- Minimum of 5 years in a Finance role with first hand experience of data analysis, budgeting and forecasting.
- Thorough practical understanding of management accounting principles and techniques.
- Solid knowledge in GAAP and local regulations.
- Working knowledge of MS office especially excel.
- Sound financial and statistics analytical skills – able to extract data, analyses and provide an informative report.
- Fast Learner – demonstrate the capability to be a quick learner and show willingness to learn and grow.
- Multi-skill – has multiple skills in dealing with different functions & responsibilities, is organized and can prioritize tasks.
- People Skills – Strong teamwork skills, has the patience to deal with various issues simultaneously, demonstrate effective inter-personal skills and can keep information in strict confidence.
- Excellent Communication skills – Speaks and writes clear and concise instructions. Has a proficiency in drafting.
- Must be fully vaccinated for Covid-19.



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**How to Apply:** The candidates having requisite qualifications, experience and related professional knowledge and skills may apply by sending in your Cover Letter, Certificates and Curriculum Vitae (CV).

Send your applications addressed to:

**Human Resource Department  
BRED Bank Solomon  
P.O. Box 1639  
Honiara.**

Or by email; [hr@bred.sb](mailto:hr@bred.sb)

Only shortlisted candidates will be contacted. ***The Bank reserves the right to select/reject any applicant without assigning any reason(s) at any stage.***

**Closing Date: 10 August 2022**